

# **SAFETY COMMITTEE/INFECTION CONTROL MINUTES**

**2/24/09**

**Attendees:** Tommie Murray, David Mitchell, Cindy Bronson, Steve Barden, Eyvette Santamore, Adena Weidman, Jenny Roggensack, Dr. Gordon Gieg, Deb Bard, Sarah Merrill, Gwen Lipsey, Dave Boland, Ed Riddle

## **Nutrition Manuals**

Deb has distributed all the nutrition manuals on the units and filed a chart on the crash cart. There is also a reference guide in addition. When to discard food? Yogurt, the turnover is quick so there is no shelf life. Spices are contained in air-tight containers and their shelf life is a year. After a year toss them in the trash. Oils such as Crisco shelf life is one year. Maple syrup had an indefinite. The non stick pans are in really bad shape and should be replaced. Oven cleaning, Deb has three cans of oven cleaner. They must be a MSDS sheet made out for use of those products. Deb said that there should be a monthly routine on cleaning the ovens.

## **Kitchen Inspection: Unannounced Survey**

Deb Bard had done a small survey in the main kitchen, all units and OT areas. She praised Brooks 2 for their cleanliness, all the food was labeled and dated. Brooks Rehab, had several areas which needed attention, and have been corrected. Brooks One had several areas which needed attention and have been corrected. OT was very clean and organized.

### **Next steps:**

- Continue to monitor kitchens with particular attention paid to dating of food and general cleanliness

## **Infection Control:**

- Dr. Gieg is tracking / trending infection rates / types and working with clinicians to ensure appropriate actions are taken. He hasn't been too successful due to the fact he can't get access on his computer. He will need IT or Wendy Magee help him with the set-up. He will also like to add Myra Perry to the meeting for review. Review use of the Byetta is being done by Leah Mathieson. She is reviewing the procedure and then add the procedure to the Pharmacy hand book. A suggestion was made that this procedure should be in the orientation packet for new employees.

## **Emergency Drills**

David reviewed the emergency drills that were done in February and in March. Meeting was adjourned

**Next meeting on April 28th, 2009**